

**Application Procedures and Guidelines  
For April/October 2014 enrollment in**

**The Master's Program, International Program in Economics,  
Graduate School of Economics, the University of Tokyo**

International Program in Economics at Graduate School of Economics, the University of Tokyo, began with a Master's program in April, 2010 for English-speaking students. The Doctoral program is open to those who complete the Master's program with distinction. International Program in Economics has two purposes: i) to nurture students as scholars and educators with international perspectives based on advanced analytical skills in modern economics; ii) to teach students practically and globally useful expertise in economics. Therefore, students with both English proficiency and an advanced knowledge in mathematics and/or economics are particularly welcome.

**1. Eligibility**

Those who have completed or are expected to complete undergraduate education in universities outside of Japan with degrees equivalent to Bachelor's degree awarded in Japanese universities by the time of enrollment (April/October 2014) in the program.

- \* Those who have graduated or are expected to graduate from Japanese universities are NOT eligible.
- \* Applicants whose school curriculum years are less than 16 years may not be eligible. They should make contact with Office of International Program in Economics, Graduate School of Economics, the University of Tokyo, in advance (before July 5, 2013) to confirm their eligibility.
- \* Those who fall under the following categories may not be eligible because the entrance examination for International Program in Economics are set as a special selection for international applicants (Gaikoku-jin Tokubetsu Senko) in Graduate School of Economics, the University of Tokyo. They should make contact with Office of International Program in Economics, Graduate School of Economics, the University of Tokyo in advance (before July 5, 2013):
  - Those who have graduated or are expected to graduate from universities that have joint-degree program with Japanese universities
  - Those who were educated in Japan, including the primary, secondary and/or higher education(s)

## 2. Course Overview

International Program in Economics accepts at most 10 students a year. Students may enroll either in April or October.

International Program in Economics offers a two-year Master's program that does NOT require students to learn Japanese in order to obtain a degree. Core courses comprise of Macroeconomics, Microeconomics and Econometrics, which are conducted in English. In addition, a wide variety of topic courses are also given in English so that students have sufficient choices of subjects to complete their degrees (See Appendix 1). Some courses in Graduate School of Economics are offered in Japanese. Although International Program in Economics students can take these courses, they are advised to check the language of instruction before registering for a course. Some courses are 2-credit courses that meet once a week for a single semester, while others are 4-credit courses that meet twice a week for a semester or once a week for two semesters. To complete the International Program in Economics' Master's program, International Program in Economics students need to take a minimum of 30 credits by the end of two years, to write a Master thesis in English or Japanese based on the supervision of International Program in Economics professors and to pass Master's Thesis Examining (Defense of Thesis).

Graduate School of Economics has 5 departments (*Senko*). International Program in Economics students belong to the Department of "Studies of Contemporary Economy" (*Gendai Keizai Senko*). Their thesis will be supervised by ONLY International Program in Economics professors (See Appendix 2). If a professor does NOT belong to "Studies of Contemporary Economy (*Gendai Keizai Senko*)," but is a member of International Program in Economics, International Program in Economics students CAN be supervised by him/her. However, a non-member of International Program in Economics may not be chosen as a supervisor even if he/she belongs to "Studies of Contemporary Economy (*Gendai Keizai Senko*)." ."

## 3. Fees (As of 2012 subject to change.)

Application Fee	10,000 yen
Admission Fee	282,000 yen
Tuition	267,900 yen (one semester) (annual 535,800 yen)

\*MEXT scholarship students can have all fees waived, but MEXT scholarship applicants need to pay the application fee.

#### 4. Selection

Selection for admission is based on the evaluation of documents submitted by the applicants. Some applicants may be required to take an oral examination.

#### 5. Application Documents

A. Application Form

B. A proof of degree: a brief, formal letter confirming your degree, listing your name, university, degree and graduation date, with your school's official seal.

C. Official Transcripts from each college, university, or other institutions of higher learning attended.

D. Three letters of recommendation; at least ONE letter written by an academic personnel who is in a position to judge the applicant's academic abilities.

E. TOEFL (iBT or PBT) taken after October 1, 2011; Please submit a copy of your Examinee Score Report and make a request that the ETS send the Official Score Report directly to us. If your Examinee Score Report is delivered to us with all the other documents within the application period and you have already taken procedures for ETS to send the Official Score Report to us, we will accept your application and check on the Official Score Report later. TOEFL Institution Code for this graduate school is 7101.

\* Native English speakers and those who have been awarded undergraduate or graduate degrees from universities and colleges in the U.K., Ireland, U.S., English medium universities in Canada, Australia, and New Zealand may not need to submit TOEFL scores: Those applicants should make contact with Office of International Program in Economics, Graduate School of Economics, to confirm their qualification by July 5, 2013.

F. GRE (General Test) taken after October 1, 2011; Please submit a copy of your Report of Scores with all the other necessary documents within application period and make a request that ETS send the GRE Score Report directly to us. If your Examinee's Score Record is delivered to us with all the other documents within the application period and you have already taken procedures for ETS to send the GRE Score Report to us, we accept your application and check the official Score Report later. GRE Institutional Code for this graduate school is 4179.

G. Personal Statement: within 500 words. You may describe the field of your study in the past, your study plan in Japan, reasons for applying to this program and so on.

H. Three photos (size 4cm x 3cm)

- I. A Medical Certificate of a physical exam undertaken within the last three months.
- J. A printed result page of Application Fee; 10,000 yen paid through E-payment.

Visit the web site (<http://e-shiharai.net/english/>) and follow the instructions.

After completing the E-payment, please print the result inquiry page that indicates the receipt number.

The application fees will not be refunded under any circumstances. MEXT students do not have to pay the application fee if they submit a certificate of their MEXT scholarship status with other application documents.

\* All documents should be written in English or Japanese.

## 6. Application Period

August 1, 2013 to August 23, 2013. Applications ARRIVING at Office of International Program in Economics after the application period will NOT be processed.

\* Those who are applicants for the MEXT scholarship 2014 and have passed the primary screening at Japanese Embassy/Consulate General CAN apply BEFORE the application period mentioned above after making contact with Office of International Program in Economics, Graduate School of Economics, the University of Tokyo.

## 7. Notification of Result

Notification of Result will be sent to applicants by e-mail and in writing by September 27, 2013.

## 8. Address

All application documents should be sent in one package directly to the following address. However, letters of recommendation may be accepted separately if the evaluators wish to send them separately.

Office of International Program in Economics, Graduate School of Economics,

The University of Tokyo

Hongo 7-3-1, Bunkyo-ku, TOKYO 113-0033 JAPAN

\* Applicants are required to send these documents by registered mail or couriers such as EMS, DHL and FEDEX.

9. Miscellaneous

(1) The incomplete application documents will not be considered. Application documents cannot be revised after submission nor is the Application Fee refundable. No documents submitted for application will be returned to the applicants.

(2) Applicants with physical disabilities should consult with Graduate School Office prior to the application, so that considerations for facilitating them in classrooms, etc may be arranged.

(3) After enrollment registration has been made, the Admission Fee is not-refundable.

(4) The University of Tokyo shall use private information received only for the purpose of ①Selection procedures, ②Notification of results and ③Enrollment procedures. For those students that enroll, this information will also be used for ④Educational affairs, ⑤Student support, and ⑥Collection of tuitions.

(5) The examination results used in the selection of entrants may be used in future studies for the improvement of both the entrance examination and the education at the University of Tokyo.

(6) The offer of admission may be withdrawn at any time, even after enrollment, if any of the submitted documents are found to be untrue.

(7)The students in International Program in Economics shall belong to the department of "Studies of Contemporary Economy" upon advancement to the doctoral program of Graduate School of Economics.

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Applicants are advised to check the International Program in Economics' web site

(<http://www.gaia.e.u-tokyo.ac.jp/utipe/>) to obtain up-date information. If necessary, they can e-mail at [utipe@e.u-tokyo.ac.jp](mailto:utipe@e.u-tokyo.ac.jp).